



CAL POLY POMONA  
**Tasting & Auction**

## Auction Donation Form

Today's Date \_\_\_\_\_

**DONOR NAME** \_\_\_\_\_

Please **PRINT** business or individual name **EXACTLY** as it should appear in catalog & all printed material

Send acknowledgment to:

Name and Title \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_ Fax \_\_\_\_\_

Contact name for follow up questions \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

**DESCRIPTION PER ITEM** Include in detail: merchandise, size, color, brand, model numbers, or service provided. ONE ITEM PER FORM.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Special Instructions/Restrictions/Exclusions/Website

\_\_\_\_\_  
\_\_\_\_\_

Date of Use \_\_\_\_\_

Fair market value (required by IRS) \_\_\_\_\_

Expiration Date \_\_\_\_\_

Blackout Dates \_\_\_\_\_

Quantity \_\_\_\_\_

Location \_\_\_\_\_

Cal Poly Pomona representative for the donation \_\_\_\_\_

What promotional materials will you be providing for the display?

\_\_\_\_\_  
\_\_\_\_\_

Please check one:

Donation enclosed

Please create certificate

Donation to be delivered

Donation to be picked up

**This completed donation form and donation item(s) must be received by March 31  
in order to be acknowledged in the event program book.**

**Fax this donation form to (909) 869-2118**

**Or mail to:** Cal Poly Pomona, Office of Events & Special Projects  
3801 West Temple Avenue, Pomona, CA 91768

**For more information, visit [www.polytaste.com](http://www.polytaste.com) or contact (909) 869-4706.**

**Thank you for your generous support of Cal Poly Pomona!**